

Position Description:

Assistant Pastor at Oaktree Anglican

St Mary's Caulfield with St Clement's Elsternwick

Overview

Oaktree Anglican is seeking an Assistant Pastor to begin in 2026. This is a unique opportunity for a pioneering and ordained Anglican minister to make a significant contribution to a church that has a strong history and is renewed in its vision towards a fresh new season.

The Assistant Pastor will have responsibility across two main areas:

- Revitalise our Elsternwick site (St Clement's) which will require the vision and gifting of a church planter.
- To lead our ministry with young people (children, youth and young adults) across the church as it strengthens and grows.

This is a full-time position with housing provided. It is possible that this could become a job share with two part-time positions for appropriate candidates.

The expectation for the Assistant Pastor is that they will be a godly and energetic leader, highly relational, an excellent Bible teacher, a strategic thinker, able to lead staff and volunteers, able to equip and develop others for leadership and ministry as well as have the capacity to grow and develop ministries. Due to the level of responsibility this role entails, it is expected that applicants will have suitable previous experience.

The successful applicant will be working with a small committed team and serve according to the Oaktree Code of Conduct and the Anglican Diocese of Melbourne Safe Ministry protocols and codes of conduct.

About Oaktree Anglican

Oaktree Anglican Church is a charismatic evangelical Anglican Church in Melbourne's Inner South East combining the sites of St. Mary's Caulfield and St. Clement's Elsternwick.

We are a diverse, multi-generational community of Christian believers from across South-East Melbourne, who gather to worship freely in both traditional Anglican and contemporary styles, warmly welcoming one another and the presence of God.

We have a legacy of solid biblical teaching, steadfast prayer, a reliance on the gifts and empowering of the Holy Spirit, and an outward-looking focus to reach communities near

and far with the message of Jesus Christ. We are a place of healing, nurture and growth for people from a wide range of faith backgrounds.

We have recently been going through a revitalisation process with City to City Australia and are moving forward under a renewed vision and strategic direction.

Core Responsibilities

Missional St Clement's

- Leading evangelistic and missional process for the renewal of the Oaktree Elsternwick site (St Clement's)
- Developing and implementing a strategic plan and roadmap under the wider vision of Oaktree
- Pastoral oversight for the worship centre
- Serving as a minister of the Word in various contexts. Preaching programs are developed in consultation with the Lead Pastor.

Young People

- Leading, organising and encouraging the Oaktree Kids and Youth team on Sundays
- Oversight of additional connection programs (playgroup, family events, youth group)
- Leading Young Adults and developing emerging leaders

Personal Attributes

The successful candidate will possess the following attributes:

- Passion for God and for his mission in the world
- A deep prayerfulness and personal godliness
- Humility and graciousness in relationships with others, particularly as a leader
- Energy for the role and a willingness to work hard
- A good listener
- Perseverance in the face of challenge
- Well-developed emotional intelligence with an ability to read interpersonal situations
- Capacity to work cooperatively with others
- An ability to work independently to ensure that responsibilities are met
- An awareness of one's own spiritual and emotional needs

Key Criteria

- Appropriate theological qualifications (BMin, MDiv, or similar)
- Ordained Anglican Priest
- Effective in Bible teaching and preaching
- Ability to develop a strategic mission focus with others.
- Ability to manage change.
- Relational skills across all ages and stages
- Particular experience working with young people of today

- Ability to pastorally care for individuals and groups
- Ability in organisation and administration
- Current Working with Children Check, Police Check and Clearance for Ministry with ADOM

Conditions of Employment

- This is a full-time position with housing provided
- It is possible that this could become a job share with two part-time positions for appropriate candidates
- The role includes Sundays and other out of hours commitments including evenings and weekends.
- The position is available from March 2026
- The appointment is for an initial period of three years (with the possibility of extension)
- This position reports to the Lead Pastor (Vicar) of Oaktree Anglican
- There is a review at the end of twelve months
- Oaktree allows five weeks annual leave (pro rata)

Application Procedure

An application should include:

1. A letter addressing the position description
2. A Curriculum Vitae or Resume
3. The names and contact details of at least two referees

These should be emailed to the Lead Pastor
Rev. Mark Juers
markjuers@oaktreeanglican.church

Note: If you are a leader who is interested in this position, yet don't possess all of the skills and experience outlined above, please reach out to us to discuss your suitability for this or another position at Oaktree Anglican